

InTech Collegiate High School Board of Governors Meeting Minutes

Date/Time: 25 June 2020, 4PM
Place: InTech Collegiate High School
1787 N Research Park Way, North Logan
Held online via Google Meet due to COVID-19

Board Members Present: Charlie Huenemann, Dan Ostler, Brad Kropp, Mike Liechty, Brent Lawyer, Kyla Doyle

Board Members Absent:

Staff Present: Jason Stanger

Next Meeting: Thursday 23 July 2020 at 4 pm

Welcome/Announcements

- 1) Pledge of Allegiance
- 2) Welcome to incoming board members:
 - a. Becky Thoms (USU Representative)
 - b. Bonnie Villarreal (Elected Parent Representative)
 - c. Harri Latvakoski (Elected Parent Representative)
- 3) Members Kropp, Huenemann, and Lawyer were recognized for their service

Approval of Consent Agenda

- 4) Consent Agenda
 - a. Items listed for unanimous consent
 - i. Board Minutes from 21 May 2020
 - ii. May 2020 Business Manager's Report
 - b. Vote: Approval of the Consent Agenda
 - i. Motion: Brent Lawyer
 - ii. Second: Kyla Doyle
 - iii. Vote: Unanimous in the affirmative
 - i. (Liechty, Ostler absent at this point)

Action Items

- 5) FY20 Final Budget Amendment
 - a. Spencer Adams and Jason Stanger presented a final budget for FY20
 - i. Includes \$35,000 contingency
 - ii. Max approved expenditure = \$1,755,000
 - b. Vote: Approval of the Consent Agenda
 - i. Motion: Brad Kropp
 - ii. Second: Brent Lawyer
 - iii. Vote: Unanimous in the affirmative
 - iv.
- 6) FY21 Initial Budget
 - a. Spencer Adams and Jason Stanger presented an initial budget for FY21
 - i. Revenue Assumptions:
 1. 186+ students including 44 in grades 7/8
 2. Legislative estimates from 5th Special Session

- ii. Expenditure Assumptions:
 - 1. 2.5% general inflation
 - 2. 8% health insurance inflation
 - 3. 1.2 FTE new hire (1.0 teacher, .2 counselor)
 - 4. \$46,100 in renovation expenses
 - 5. Additional expenses related to headcount growth
- iii. Max approved expenditure = \$1,911,100
- b. Vote: Approval of the Consent Agenda
 - i. Motion: Brad Kropp
 - ii. Second: Brent Lawyer
 - iii. Vote: Unanimous in the affirmative

Information/Reports Agenda

- 7) Policy/Plan Proposals presented by Exec Director Stanger
 - a. *Fee Policy* Amendment
 - i. Proposed update to language related to fee/charge materials collection methods to make clear option for holding optional purchases as collateral for unpaid fees or checked out materials.
 - b. *Fee Schedule* Update
 - i. Reduces all science course fees from \$40 to \$35
 - ii. Creates an art class fee of \$25
- 8) Reports/Training
 - a. Executive Director Report
- 9) Board Discussion
 - a. COVID-19 Reopening Plan
 - i. The USBE will release information related to a required reopening plan next week.
 - ii. The Governing Board is required to approve a plan by Aug 1
 - iii. The board agreed to meet July 23
 - b. Board Membership
 - i. The newly constituted board will need to appoint an industry member to fill the current vacancy
 - ii. New board officers will also need to be elected
 - 1. Member Doyle put forward her name for Board Chair

Adjournment

- 10) Vote: Unanimous consent